



# Paul *Hastings*

P R A C T I C E   S U P P O R T

**LEVERAGING**  
*Technology*  
**TO ACHIEVE**  
**BETTER OUTCOMES**  
**AND ADD *Value.***

**Today's legal matters** – whether transactional or litigation-related – involve masses of data. Without a clear context, this data remains *just data*. If counsel can find an efficient way to take control of this information and make meaningful connections, there's an opportunity to deliver a better outcome for clients, at a better price.

**Paul Hastings Practice Support** can help you assess your case needs and leverage technology to streamline the flow, organization and presentation of information.

Our team offers both local and global support, combining technology with our knowledge base of litigation and transactional matters. Our skill set lets us assemble the best resources – people and technology – to meet the unique requirements of your project. And, we share the firm's commitment to exemplary client service.

Whether you need to meet complex discovery requests, streamline a securities offering, or create a compelling trial presentation, Paul Hastings Practice Support can be a part of the client services team.

*Paul Hastings  
best-of-breed  
technology  
applications  
are available to  
our clients.*



# CASE MANAGEMENT SERVICES

*Case automation expedites preparation and enhances collaboration.*



## Case Management Services include:

- Discovery Strategy
- Database Creation
- Document Imaging and Coding
- Project Management
- Deposition Transcript Automation
- iBriefs
- Software Training
- Technical Support
- War Room Preparation
- Extranets

**Every document has a cost...** but not every document has true value. Automating cases can help litigators quickly and cost-effectively locate valuable documents, saving time and money, and greatly increasing collaboration among stakeholders. Paul Hastings Practice Support can automate and support your next case from start to finish. From working with your team to map out discovery strategies to creating powerful databases of evidentiary documents to connecting external parties with crucial documents, we put you in control of case information – so you can focus on crafting the strategies that achieve favorable outcomes.

**Case Planning** – We'll help you determine the best data repositories to meet the unique needs of your case, assemble the right software, and manage implementation of the case plan.

**Case Organization** – Using industry standard software, we can help you organize, analyze and evaluate the facts, cast of characters, and issues in a case.

**Timelines** – Taking key facts in your case, we can create chronology visuals that serve as thinking aids and effective demonstratives.

**Database Design and Support** – We'll create and maintain case databases in the format best suited to your case. Database implementation includes coding and imaging of discovery documents, loading of deposition transcripts, and comprehensive electronic discovery services. We also equip all team members with necessary software, and provide mission-critical technical support.

## CASE STUDY

### Consolidating Evidence To Simplify Settlement

A client of Paul Hastings had a complex arbitration — two weeks of testimony and hundreds of exhibits. The trial team wanted to give the panel one-click access to the record while they waded through the post-hearing brief. Paul Hastings Practice Support designed a CD-ROM product at less than half the cost of an outside vendor. In the end, the client received a seven-figure award.

Paul Hastings deploys many of the best litigation support applications available.



Concordance is a litigation support program for storing, searching and categorizing evidentiary documents, pleadings and correspondence.



iCONNECT offers secure, web-based document access and collaboration for Concordance repositories.



CaseMap publishes software utilities for case planning, organization and analyzing facts and events of a case.



LiveNote is transcript management software for searching and annotating depositions, hearing and trial transcripts in real time, or in the course of trial preparation.

# ELECTRONIC DISCOVERY SERVICES

*Exploit this powerful form of potential evidence.*



**More than 90% of business correspondence** exists solely in electronic format. This data poses a potent form of evidence. Yet the collection and production of electronic documents – while maintaining a legally defensible audit trail – demands special expertise.

Paul Hastings Practice Support can orchestrate electronic discovery for your case in the most cost-effective and efficient way. We can also help clients mitigate risk through proactive data review. Our services include:

**Data Collection** – assemble large quantities of data from multiple sources, maintaining a chain of custody and data integrity

**Data Preparation** – aggregate and convert data into common formats to create a unified and searchable database

**Data Review** – quickly search, organize and produce your information; can include revolutionary “concept searching” to deliver relevant documents even when the search terms are not present in the documents

**Data Production** – receive delivery of data via secure online repositories, exports to databases, native files or standard paper-based production

**Risk Management** – using novel software applications, we can help clients proactively monitor all electronically stored data to minimize litigation risk



LexisNexis™

*Lexis Nexis E-Discovery Solutions utilize Dolphin Search intelligent concept searching, which utilizes patented neural network technology to extend searches beyond key and synonymous words.*

Introspect eCM  
Logo

*Introspect eCM (developed by Steelpoint) uses advanced e-discovery technology to aggregate all paper-based and electronically stored data.*

FIOS  
Logo

*FIOS develops Prevail™, a proprietary data collection, management and Web-based review tool that allows for efficient and cost-effective electronic discovery.*

## TRIAL SUPPORT

*Powerful presentations to help make your case.*



**Judges increasingly expect** counsel to make use of trial presentation technology...and with good reason. Evidence suggests that when information is shared audibly and visually, jury retention increases by 35%. According to the director of University of Arizona Law School's Courtroom of the Future project, trial lawyers who don't master multifaceted presentation methods will be left behind. "If they don't use electronic support, their opponents will — often to their clients' shock and surprise."\*

Paul Hastings Practice Support can demystify automated trial presentation, providing end-to-end trial support services. We can orchestrate the assembly of case exhibits – including video and audio clips, transcripts, document images, and other material — into a carefully synchronized electronic presentation. We'll prepare exhibits, load your laptops for trial, and even take a technical lead in the courtroom. We can also produce demonstratives that illuminate complex nuances of your argument, nuances that cannot be easily expressed in words.

**SANCTION**  
Trial Presentation Software  
by verdict systems

*Sanction is an industry standard trial presentation program specifically designed for courtroom use; it combines ease of use with dynamic multimedia capabilities.*

\* Miami Daily Business Review, 9/17/01

### CASE STUDY

## Technology Enhances Trial Exhibits

In a significant employment law case, weaving a large number of exhibits into the narrative of the defense posed significant logistical challenges. Paul Hastings Practice Support created digitized exhibits that could be easily displayed with a notebook computer and projector. The presentation was both clear and persuasive. Its effectiveness was especially apparent when contrasted with the small blow-up boards used by the opposing counsel.

## TRANSACTIONAL SERVICES

*Enhance client collaboration, expedite information access and exchange.*



**Transactional practitioners** have many of the same information needs as litigators: getting rapid access to information in a meaningful context, and finding a way to conveniently share that information with interested parties. Paul Hastings Practice Support can tailor technology solutions to meet these needs in a manner that complements your transactional practice.

**EXTRANETS** - Extranets let you make commonly requested files accessible to clients through a private website. There's less time wasted circulating documents, and clients have anytime/anywhere access to matter information. Paul Hastings Practice Support can quickly deploy an extranet for any matter. We'll handle everything – from setting up virtual workspaces to site hosting to distributing passwords and conducting training.

**ELECTRONIC BINDER CREATION** - Electronic binders put frequently used documents (forms, for example) or documents for a particular transaction (e.g., closing binder sets) at your fingertips. We can create electronic binders on CD-ROM for ongoing matters or specific transactions. Simply load the CD into a PC, view an index of documents and click through to the document of interest. Electronic Binders eliminate time wasted chasing down documents. They save backs too; one CD can hold up to 10,000 document pages – the equivalent of 30 binders.



*netdocuments, a leading provider of global document management and collaborative solutions, provides the backbone for some of Paul Hastings' extranets.*

### CASE STUDY

#### **Extranet Expedites Offering.**

A client needed to make a limited securities offering to some 300 shareholders. Manually delivering hard copies of a half dozen of the relevant transaction documents to all shareholders posed an undue administrative burden. Paul Hastings Practice Support created a transaction-specific web page on the client's section of the Paul Hastings extranet. Shareholders were able to view, print out or download PDF files containing the transaction documents...and counsel and the client were able to monitor the process.

*Make*  
**Paul Hastings Practice Support**  
*Part of Your Team.*

To learn more about how Paul Hastings Practice Support can assist on a coming engagement – and to receive a detailed project quote – please contact the Practice Support office nearest you.

**Paul Hastings**

*[www.paulhastings.com](http://www.paulhastings.com)*



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